

## CARLINE PASS/SAFETY GUIDELINES

To keep all students, parents, staff, and visitors safe and to provide parking for designated groups, I agree to abide by the following guidelines. I understand that after one warning I may be asked to forfeit my pass and be required to park off-campus.

### **Guidelines**

1. Drive at a maximum speed of 10 mph.
2. Eliminate all reasonable distractions.
  - Cell phones
  - Eating or drinking
  - Reading
  - Taking eyes off the road or turning around to deal with something inside car
3. Abide by all parking guidelines.
  - Only preschool in main lot during drop-off, 8:15-8:45. After 8:45 it is OK to park in main lot.
  - Never parking in red zones, cafeteria spots, in front of gates, handicapped without authorization.
  - Only Kindergarten or by special permission in front of quonset huts for drop-off.
  - Never leave your car with the engine running or with children inside.
4. Place your vehicle in Park and set the brake when children are entering or exiting. Pull away cautiously and out of carline to secure seat belts/car seats.
5. Obey all directions given by carline staff. Do not talk to teachers or other parents.

Only parents or their designated adult guardians may request a pass and drive on campus. Each driver must sign an agreement. High school age drivers are not allowed on campus during drop-off/pick-up times.

Thank you for agreeing to keep all of our children safe.

### **CARLINE REMINDERS**

All parents cannot come at 2:55-3:00PM (or 11:25-11:30AM). The congestion blocks Santa Anita causing unsafe driving conditions. Please abide by the following times if at all possible.

|  |                           |
|--|---------------------------|
| Kindergarten – 2 <sup>nd</sup>         | 2:55-3:05PM               |
| 3 <sup>rd</sup> Grade                  | 3:05-3:10PM               |
| 4 <sup>th</sup> -5 <sup>th</sup> Grade | 3:10-3:20PM               |
| 6 <sup>th</sup> -8 <sup>th</sup> Grade | 3:10-3:20PM on First Ave. |

**Parking on 1<sup>st</sup> Avenue – Only park beyond south gate or on Wistaria. The junior high needs the entire area between Lemon Ave. and the south gate.**

**Multiple children/grades:** The oldest child is your pick-up time, i.e., If you have a 5<sup>th</sup>, 2<sup>nd</sup>, and Kindergarten, then please arrive between 3:10-3:20PM.